



SCHEDULE OF EDUCATIONAL SERVICES

(Local and Students on Visa)

Introduction

Loreto Mandeville Hall Toorak is a Preparatory – Year 12 Catholic independent girls' school and is acknowledged as one of the leading schools in Australia. Highly regarded for our academic, cultural, sporting, pastoral and social justice programs, we aim to produce young women who are well educated, well-informed and able to thrive in a fast-changing world; young women who have a strong personal interest in actively shaping a positive future for their community, be it local, national or global.

Our Vision

Loreto schools offer a Catholic education which liberates, empowers and motivates students to use their individual gifts with confidence, creativity and generosity in loving and responsible service.

Our goal is to foster in each student the foundation for a strong, mature faith – in God, in herself and in life. These foundations will provide a vibrant core of values and beliefs that will stand her in good stead to face and, indeed, to embrace all the challenges, the joys and the adventures that lie ahead in life.

The tradition we stand in is proudly and confidently committed to the education of the whole child, both heart and mind, and based on a strong set of Loreto values.

Our Values

Our Values lie at the heart of all our endeavours. We embrace genuine values of *Freedom, Justice, Sincerity, Verity and Felicity*. Through these values, we foster a mutual respect and deep understanding of the individual, and compassion for the broader community.

Rathfarnham (Preparatory – Year 6)

Curriculum

The primary years are exciting and challenging. Establishing a solid and firm foundation in academic studies is the key to developing students who are life-long learners with curious minds. A diverse range of stimulating programs are offered to further broaden our students' experiences and interests ensuring holistic formation of mind, body, and spirit.

The broad range of curriculum offers a variety of programs including English, Mathematics, Science, Coding, History, Geography, Physical Education, the Arts, and Languages other than English (LOTE). French is taught from Preparatory – Year 4, Chinese (Mandarin) is added in Year 5 with four languages taught in Year 6 French, Chinese, Indonesian and Italian.

Loreto Toorak is a member of Schools Sport Victoria and students compete with several schools in a range of sports across various year levels.

Literacy in Preparatory – Year 2 is based on the Little Learners Love Literacy program. This program uses evidence-based research and includes phonemic awareness, phonics, vocabulary knowledge, fluency, and comprehension.

Students have their own laptop and access their timetabled lessons through the School's Learning Management System. As well as the lesson intention and resources, students also may create and submit work electronically. In addition, handwriting, bookwork, collaboration with peers and using concrete materials are still key components of learning in Rathfarnham.

Homework tasks may be submitted electronically or hardcopy. Task requirements and due dates vary per subject, therefore solid time management skills and the effective use of the School diary are important to establish prior to transitioning to Senior School.

As a Preparatory – Year 12 School, the structures, teaching pedagogies, pastoral care and knowledge of each student allow for an effective, positive, and seamless transition into Year 7.

EMPOWER – Wellbeing at Loreto Toorak

We value the partnership between the School, home, and community, and believe it provides students with a caring, enjoyable, and challenging educational environment.

Academic and pastoral needs are central to the holistic formation of our students. In the pastoral sphere developmental, age-appropriate pastoral and wellbeing programs are delivered in Rathfarnham.

Rathfarnham has a strong Pastoral Care team that includes the Homeroom teacher, Director and Deputy Director of Rathfarnham, Director of Wellbeing and School Psychologists overseeing the social and emotional wellbeing of the students in Preparatory – Year 6. A key aspect of our pastoral care is underpinned by our EMPOWER Program taught across all our year levels.

The EMPOWER Program at Loreto Toorak is inspired by the life of Mary Ward, who devoted her life to promote the education and empowerment of women. In focused and caring learning environment, we empower young women to thrive with confidence.

Our wellbeing curriculum, woven into every aspect of a Loreto education, nurtures this journey of confidence. From explicit curriculum taught from Preparatory – Year 10, and through pastoral programs in Years 11 – 12, we provide a supportive space for our students to explore their emotions, develop resilience to stress, and build critical skills such as metacognition and self-regulation. Our approach cultivates self-care habits, fosters positive relationships, and boosts academic performance. Through our school-wide strategy, we instil a culture where confidence flourishes among our students, shaping them into empowered leaders of tomorrow.

By empowering our students to understand and prioritise their wellbeing and mental health, we aim to create a generation of confident, compassionate, and capable young women.

Wellbeing approaches inform the delivery of the Loreto Toorak EMPOWER Program:

- Emotional Literacy
- Metacognition
- Positive Education
- Opportunity and Engagement
- Wellbeing Science and Health
- Environmental Connection
- Respectful Relationships and Social and Emotional Learning

Camps

Camps are an important part of our students' learning experiences. It is through self-reflection and discovery that they develop and challenge themselves.

- Students in Years 1 and 2 participate in a late stay at School
- Commencing from Years 3 – Year 6 (inclusive) students enjoy overnight camps at various locations

Religion

As a Catholic school, Loreto Toorak aims to nurture and enrich the religious and spiritual development of our students through daily prayer, celebration of liturgy and sacraments, faith formation, and social justice activities.

Students in Rathfarnham are also involved in the School-based sacramental program. In Year 3 the Sacrament of Reconciliation is offered, and in Year 4, the Sacrament of First Eucharist. Students who join Loreto Toorak in later years and wish to receive the sacrament are welcome to be part of these sacramental programs.

Religious Education at Loreto Toorak is an expression of a faith-filled partnership with parents, teachers, students and the wider school and Church community. It is also a curriculum area that all students undertake, as it helps develop a deep knowledge, understanding and specific skills.

Learning Diversity

Our Learning Diversity staff help to identify students' needs, nurturing and encouraging them through support or extension programs.

The aim is to foster the unique gifts of both high-achieving students, and those with learning challenges. Students with identified learning needs are taught by specialist teachers and undertake sessions devoted to improving English and Mathematics.

In Rathfarnham, the Learning Diversity Department caters for students experiencing difficulties in literacy or numeracy and those who need enrichment. Teaching plans and strategies are regularly discussed with the relevant subject teachers. Where necessary, individual, or small group programs are also implemented. Students may be withdrawn from class or taught within the classroom, depending on the program.

Programs (Co-curricular)

Loreto Toorak provides a range of programs that complement our Academic and Pastoral offerings.

Programs at Loreto Toorak provide an opportunity for students to engage in various activities during their school day, as well as before and after School. Our programs aim to create challenging and enriching learning experiences outside of the classroom, with the aim of developing creative and resilient young women.

These programs are an integral aspect of a Loreto Toorak education, shaping students' resilience, leadership skills and providing formative opportunities for learning.

Rathfarnham students have the choice of rich and diverse range of programs. These include interest-based lunchtime Clubs such as Book Club or Coding Club. Other opportunities include a Chess Club and Young Engineers, with Recreational Clubs such as the Running and Swimming Club. Music ensembles offered include Lua Burne Young Voices (Year 3 and 4 Choir), Mary Ward Singers (Years 5 and 6 Choir), String Spinners, Woodwind band, and Orchestra, as well as Sport and Performing Art Programs.

An extensive academic program is key to the education of a student's mind and heart and is cherished at Loreto Toorak. This love of learning is fostered by expert teachers in every area, who share their passion with our students.

Throughout the School, each student is challenged to achieve her absolute best. Additional assistance is available for those with learning difficulties, and enrichment opportunities for identified students.

Music

See Programs (Co-curricular section)

Library

The School Library is available to all students from 7.00am Monday – Friday, and after School for students in Years 5 – 12 until 7.00pm Monday – Thursday, and 5.00pm Friday.

Senior School (Years 7 – 12)

Curriculum

Students can select from a broad range of subjects with specialist teachers providing support and guidance. Listed are the core curriculum and elective subjects available for Years 7 – 12. The School reserves the right not to offer a subject if there is insufficient student interest. Where appropriate, eligible Year 11 students may be offered acceleration opportunities.

Core Subjects and Electives on Offer

Years 7 & 8 Subjects

Year 7 Core Subjects	
Subject Type	Courses
Full - Year Courses	English, Health, History, Geography, Languages*, Mathematics, Physical Education, Science, Religious Education, Wellbeing
Semester - Long Courses	Performing Arts: Music, Performing Arts: Drama, Science and Technologies: Project STEM, Visual Arts: Art
Languages Options	Chinese (Mandarin), French, Indonesian, Italian*

*Students select **TWO** languages, each of which they study for the full year. The School reserves the right not to offer a Year 7 language if there is insufficient student interest.

Year 8 Core Subjects & Choices		
Subject Type	Courses	Duration
Full-Year Courses	Commerce, English, Health, History, Languages*, Mathematics, Physical Education, Science, Religious Education, Wellbeing	Entire Year
Semester – Long Core Choices	Each student selects one core choice from Performing Arts, Visual Arts, and Technology, plus one additional core choice from any of the below areas: Drama, Music, STEM: Bubbles and Bricks, STEM: Design and Construction, Art, Visual Communication Design	One Semester Each

*Students select **ONE** language, each of which they study for the full year. Students continue with one of the languages they studied in Year 7.

Years 9 and 10 Core Subjects

YEAR 9	YEAR 10
English	English
Humanities (History, Geography and Commerce)	Humanities (a compulsory Semester of any History, Geography or Commerce Elective)
Mathematics	Mathematics
Physical Education	Physical Education
Science	Science (compulsory in first semester only)
Religious Education	Religious Education (VCE Unit 1 Religion and Society)
Wellbeing	Wellbeing
Languages	

Years 9 and 10 Elective Subjects

YEAR 9	YEAR 10
Students make four personal choices from a wide list of semester electives. With these choices students must ensure they maintain their study of at least one Arts and one Technology subject. Students continue with Languages in Year 9.	Students choose seven electives: three in Semester 1 and four in Semester 2. At least one elective must be from Humanities or Commerce. Language electives are studied across both semesters.
MATHEMATICS Maths Enrichment	COMMERCE Accounting & Finance Foundations of Business & Economics The Law and Politics in Operation
	ENGLISH Introduction to Literature
HEALTH SCIENCES Body Systems Human Nutrition	HEALTH SCIENCES Global Health Sport Science Introduction to Psychology
	HUMANITIES

	<p>Geography: Rich World Poor World</p> <p>Geography: What on Earth is Going On?</p> <p>History: Ancient Societies</p> <p>History: Conflict and Change</p> <p>History: Dangerous Ideas</p>
	<p>LANGUAGES</p> <p>Chinese (Mandarin)</p> <p>French</p> <p>Indonesian</p> <p>Italian</p>
<p>PERFORMING ARTS</p> <p>Drama: From Page to Stage</p> <p>Drama: Performance Possibilities</p> <p>Music: Contemporary Songwriting</p> <p>Music: First Steps to Music Mastery</p>	<p>PERFORMING ARTS</p> <p>Music: Music and Me</p> <p>Music: Your Journey to Music Mastery</p> <p>Theatre Studies: American Realism</p> <p>Theatre Studies: Collaborative Performance</p>
<p>TECHNOLOGIES</p> <p>Design Technology</p> <p>Digital Technology</p> <p>Rocketry</p>	<p>SCIENCE & TECHNOLOGIES</p> <p>Aviation</p> <p>Biological Science</p> <p>Chemical Science</p> <p>Physical Science</p> <p>Design & Technologies: Design & Fabrication</p> <p>Digital Technologies: Ecommerce & Data Analytics</p>
<p>VISUAL ARTS</p> <p>Art</p> <p>Media</p> <p>Visual Communication & Design</p>	<p>VISUAL ARTS:</p> <p>Art Making & Exhibiting (Photography)</p> <p>Art Creative Practice (Multi Art Forms)</p> <p>Media</p> <p>Visual Communication & Design</p>

Years 11 and 12 Core Subjects

YEAR 11	YEAR 12
English or Literature	English or Literature
Religious Education (VCE Unit 2 Texts and Traditions)	Religious Education (VCE Unit 2 Religion and Society)

*Students considering VCE Literature are strongly encouraged to study English and Literature. Students considering studying Literature only, must consult their English teacher and the Head of English to discern if this is the right choice for them.

Years 11 and 12 Elective Subjects

YEAR 11	YEAR 12
Choose Five Subjects (May take 3/4 subject on approval)	Choose Four Subjects
COMMERCE Accounting Business Management* Economics Legal Studies*	COMMERCE Accounting Business Management Economics Legal Studies
ENGLISH English Literature	ENGLISH English Literature
HEALTH SCIENCES Health and Human Development* Physical Education* Psychology*	HEALTH SCIENCES Health and Human Development Physical Education Psychology
	Higher Education Studies Range of options available via universities.
HUMANITIES Geography History: Modern History: Ancient* History: Revolutions* Politics*	HUMANITIES Geography History: Ancient History: Revolutions Legal Studies Politics
LANGUAGES French Italian Indonesian Second Language Chinese Language, Culture & Society	LANGUAGES French Italian Indonesian Second Language Chinese Language, Culture & Society

MATHEMATICS General Mathematics Mathematical Methods Specialist Mathematics	MATHEMATICS General Mathematics Mathematical Methods Specialist Mathematics
PERFORMING ARTS Music Repertoire Performance* Theatre Studies	PERFORMING ARTS Music Repertoire Performance Theatre Studies
SCIENCES Biology* Chemistry Physics	SCIENCES Biology Chemistry Physics
	TECHNOLOGY Applied Computing: Data Analytics Applied Computing: Software Development
VOCATIONAL EDUCATION AND TRAINING (VET) 2 year program. Offered via external providers. Additional fees apply.	VOCATIONAL EDUCATION AND TRAINING (VET) 2 year program. Offered via external providers. Additional fees apply.
VISUAL ARTS Art Creative Practice Art Making & Exhibiting Media Visual Communication Design	VISUAL ARTS Art Creative Practice Art Making & Exhibiting Media Visual Communication Design

*Units 3&4 subjects that may be studied by eligible Year 11 students

For all year levels, classes will only run where there are viable student numbers and where timetabling and staffing requirements can be met.

Camps

The Camp program is both pastoral and curriculum-based and enables our students to challenge themselves and develop skills through discovery and self-reflection.

- Students in Year 7 participate in a four-day activities camp.
- Students in Year 8 participate in a four-day Outdoor Education camp at Eildon.
- Students in Year 9 participate in a School camp involving a seven-day pilgrimage to the Northern Territory – Journey to our Heart.
- Students in Year 11 participate in a Leadership Program. Selected students are given the opportunity to participate in the Cape York Immersion.
- Students in Year 12 participate in a Retreat camp.

Optional Tours program for Seniors encompasses a diverse range of educational experiences. These include STEM programs, Sport, Music and Art initiatives, and Language Tours to various countries and may vary from year to year.

Careers Program

Our Careers Program operates for students in Years 7 to 12. It becomes more specific and targeted for students in Years 10 – 12.

Students are encouraged to be proactive in their approach to Career Research and Development, and we support them to lead with curiosity and an open mind regarding their future careers.

Career Counsellors

It is important that students feel empowered and informed when making Career decisions. We seek to achieve this by providing students with a range of Career - related activities such as Career and Course research, Guest speakers, Resume and Interview workshops, the development of Enterprise skills and one-on-one counselling sessions to assist with a range of Career-related areas including post- school University and Pathway Planning.

The Careers program expands in Year 10 when students can undertake Morrisby Testing and activities that will assist students to better understand their strengths, interests, and values. This in addition to one-to-one Careers counselling sessions which support students to make well informed decisions in relation to VCE (Victorian Certificate of Education) Subject Selection.

Learning Diversity

The Learning Diversity program is available by invitation at Years 7 – 10 to provide extra tuition for the small number of students whose language and/or numeracy skills require more intensive support due to a specified learning need. This involves assistance with access to specialised texts, assistance with organisation, and the development of note taking and revision practices.

Throughout the School, each student is challenged to achieve her absolute best. Enrichment opportunities for identified high-achieving students are offered through core and elective subjects and co-curricular programs, where these opportunities form part of the program design.

Our various teaching methods will help students discover, develop, and embrace their talents, while our stimulating learning environment will provide opportunity to develop confidence and reach their full potential.

Special Examination Arrangements

To ensure equity and consistency for all students, special examination arrangements are approved only where there is documented evidence of need and where required processes have been followed. Requests made without supporting evidence or at short notice cannot be accommodated.

Social Justice

Loreto Toorak is a school community focused on justice as a core value of the spirituality and tradition of the Loreto sisters. Mary Ward understood justice to be a sense of personal integrity, based on a harmonious relationship with God, with other people, and with the whole of creation.

Our students are taught to critically analyse the structures of our society that perpetuate injustice. We nurture their hearts and minds to become aware of issues of social justice in the world around them and provide them with opportunities to act themselves. As a School Community, we consider these “Works of Justice” as an integral part of our education of young women. In Rathfarnham, student involvement is age-appropriate and focused on awareness-raising.

Our “Works of Justice” activities include:

- advocacy and fundraising for Mary Ward International Australia (MWIA)
- Friday Night School, where students assist each week in the tutoring of migrant and refugee families in Richmond
- a range of local volunteer opportunities and experiences including support for Very Special Kids’ Annual Fair, Pied Piper fundraising for the Royal Children’s Hospital. Sacred Heart Mission and other local organisations
- attendance at regular Social Justice Club meetings where justice issues are reviewed

Religious Education

Becoming a part of the Loreto Toorak School family means choosing the Loreto values that nurture spiritual, academic, and social development. Rich and engaging age-appropriate courses are taught from Preparatory – Year 12 and cover areas such as scripture, morality, comparative religions, Catholic Church teachings and ethics.

Opportunities for prayer, reflection and spiritual growth are provided in the Religious Education classroom, and across Year Level Chapel Assemblies, School Masses, Liturgies and Retreat days.

Programs (Co-curricular)

Loreto Toorak provides a range of programs that complement our Academic and Pastoral offerings. Programs at Loreto Toorak provide students with the opportunity to engage in various activities during their school day, as well as before and after school.

We encourage our Loreto Toorak students to participate in various programs each term as part of their holistic development as young leaders in our community. There are many term-based and year-round programs for students to select including Drama, Debating, House Events, and Lunchtime Clubs. Our Loreto Programs incorporate Mandeville Mentors, Music, Public Speaking, Sport and Loreto Toorak Clubs.

Loreto Toorak is a member of GSV in Years 7 – 12, where 22 Girls' Schools take part in a range of sports during weekly competitions. Other optional sports that run through GSV include golf, triathlon, cycle sport, table tennis and volleyball.

Additionally, there is an extensive choice of over 28 different sports offered through Girls Sport Victoria (GSV), including tennis, athletics, softball, water polo, basketball, swimming, surf lifesaving, soccer, diving, badminton, volleyball, netball, cross-country, hockey, cricket, AFL, and aerobics.

In addition, the School runs extensive additional sporting club opportunities such as Rowing, Loreto Aquatic incorporating learn to swim lessons and squad competitions, Diving club, Snowsports and Gymnastic Club.

There are many Clubs and Extension opportunities for students as part of Programs at Loreto Toorak. Currently, students can participate in a variety of Clubs each week which include Humanities, Social Justice, Chess, Public Speaking, Voice and Speech and Book Clubs. Programs including da Vinci Decathlon and Physics Academy provide opportunity for students to extend and enrich their classroom learning.

Music

Over 600 students participate in weekly instrumental music lessons and 30 bands, choirs, orchestras, instrumental ensembles and chamber groups are available for students to participate in. The music community at Loreto Toorak is a welcome place for your child to thrive.

Tuition is available on many instruments for an additional tuition fee. With 43 Music Staff employed to offer lessons throughout the week, students are sure to find the perfect match for all ambitions.

Loreto Toorak offers performance opportunities including frequent recitals, fortnightly lunchtime concerts and involvement musicals in partnership with other schools. Concerts include:

- The Annual School Music Concert at Hamer Hall
- Showcase Concert at Melbourne Recital Centre
- Contemporary Music performances at Jazz Lab Jazz Clubs
- Generations in Jazz at Mount Gambia
- Chapel Concert
- Singers' Soirée
- Celebration of the Piano
- Choral Concerts
- Brass and Percussion Concerts
- Masterclasses and Workshops are offered throughout the year as well as opportunities to perform sacred music for Mass and Liturgies.

Productions

Production students collaborate with peers and professional practitioners to enhance their knowledge of a variety of theatrical forms. Through engagement in theatrical production processes, playscript interpretation and performance analysis, students develop their aesthetic sensitivity, interpretive skills, critical and creative thinking abilities, as well as their communication, design, technological and management knowledge.

The Co-curricular Productions Program also includes the following:

- Performing Arts Festival – involving all students from Years 7-11
- Years 7 and 8 Play
- Years 9 and 10 Play
- Middle School Musicals with St Kevin's College
- Senior School Musicals with St Kevin's College
- Senior Play
- Design and Stage Crew – offering students the opportunity to develop production skills
- Past pupil involvement in productions – in design, direction, and stage- management

The Mandeville Learning Centre

Available to all students from 7.00am Monday to Friday, the Mandeville Learning Centre also offers after school access for students in Years 5 to 12 until 7.00pm Monday to Thursday, and 5.00pm on Friday.

The Mandeville Learning Centre operates the Mandeville Mentors Program, which enriches and supports student learning across all subject areas from Years 5 to 12. Mandeville Mentors are high-achieving, recently graduated Loreto Toorak students employed by the School to provide specialist curriculum support and academic enrichment mentoring.

Students can book one-on-one Mandeville Mentor sessions between 3.00pm and 7.00pm Monday to Thursday.

Preparatory – 12 School Procedures

Illness or Accidents at School

A First Aid School Nurse is located onsite to attend to student illness, emergencies, and accidents during the school day. All teaching staff undergo annual training in CPR and Anaphylaxis. Medication is to be labelled and accompanied by a parent's letter stating child's name and dosage and left at the appropriate student office.

Curriculum Use of Technology

Technology is used extensively in our teaching and learning programs from Preparatory – Year 12. Students are required to accept a Responsible Digital Citizenship Agreement each year. Different age-appropriate agreements are available for primary and secondary aged students.

Full details about the use of technology for learning can be found on the MyLoreto community portal.

Rathfarnham

All students from Preparatory – Year 3 use school provided iPads and Apple Pencils. Each Preparatory – Year 3 student has their own dedicated device. All students in Years 4, 5 and 6 are supplied with a fully school managed and supported tablet PC with stylus. This ensures a consistent teaching and learning environment in which to build skills in the use of technology for learning. A cost-recovery levy is charged each year until Year 6 is complete when devices are returned to the school.

Senior School

All students from Years 7 – 12 are issued a fully managed and supported computer. Students entering Years 7 and 10 are offered a choice of Mac or PC. The program uses a "lease-to-own" approach with families paying an annual levy over three years (Years 7 – 9 and then, Years 10 – 12). At the end of Year 9 and Year 12, after all lease payments have been made, families own the device outright. Students entering the program at year levels other than Year 7 or Year 10 will be provided with a device matching their peers.

Parent/Teacher/Student Conferences and Reports

Parent/Teacher/Student conferences are offered in Terms 1 and 3 and students are invited to attend. Additional appointments to discuss individual progress are available on request. Pastoral Reports are provided for Preparatory – Year 12 students at the end of Term 2 and Preparatory – Year 11 at the end of Term 4. Continuous Online Reports are available to parents throughout the semester. Feedback on Learning Behaviours is provided to Years 5 – 12 students and parents throughout the year.

School and Homework

Every student is expected to be committed to her schoolwork, to work co-operatively in class, and to complete home studies/work conscientiously. The purpose of home studies/work is to have students consolidate their understanding of the work completed during the day. It is also a form of communication between home and school.

Home studies/work provides an opportunity for students to discuss the work with their parents and an opportunity for teachers to assess how much of the teaching was understood. We ask that parents not correct work as this skews the information for teachers. If students are unable to complete set work, a note in the student planner would be appreciated.

The table below serves as a weekly guide outlining student homework expectations:

Year Level	Expected Homework Time	Activities
Preparatory YEARS 1 - 2	15 – 20 minutes	Daily reading Mathematics Completion of activities
YEARS 3 - 4	30 – 40 minutes	Daily Reading Music Mathematics Completion of tasks
	4 sessions	
YEAR 5	50 minutes	Reading Mathematics Language Music
	4 Sessions	
YEAR 6	60 Minutes	Set tasks and ongoing requirements
	4 sessions	
YEARS 7 - 8	1.5 hours	Set tasks and ongoing requirements
	5 days/week	
YEARS 9 - 10	2 hours	Set tasks and ongoing requirements
	5 days/week	
VCE	2.5 hours per subject per week as a minimum	

School Details

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