



SCHEDULE OF EDUCATIONAL SERVICES 2023

(Local and Students on Visa)

Introduction

Loreto Mandeville Hall Toorak is a Preparatory – Year 12 Catholic independent girls' school and is acknowledged as one of the leading schools in Australia. Highly regarded for our academic, cultural, sporting, pastoral and social justice programs, we aim to produce young women who are well educated, well-informed and able to thrive in a fast-changing world; young women who have a strong personal interest in actively shaping a positive future for their community, be it local, national or global.

Our Vision

Loreto schools offer a Catholic education which liberates, empowers and motivates students to use their individual gifts with confidence, creativity and generosity in loving and responsible service.

Our goal is to foster in each student the foundation for a strong, mature faith – in God, in herself and in life. These foundations will provide a vibrant core of values and beliefs that will stand her in good stead to face and, indeed, to embrace all the challenges, the joys and the adventures that lie ahead in life.

The tradition in which we stand is one that is proudly and confidently committed to an education of the whole child, both heart and mind, and based on a strong set of Loreto values.

Our Values

Our Values lie at the heart of all our endeavours. We embrace genuine values of *Freedom, Justice, Sincerity, Verity and Felicity*. Through these values, we foster a mutual respect and deep understanding of the individual, and a compassion for the broader community.

Rathfarnham

(Preparatory – Year 6)

Curriculum

The primary years are exciting and challenging. Establishing a solid and firm foundation in academic studies is the key to developing students who are life-long learners with curious minds. A diverse range of stimulating programs are offered to further broaden our students' experiences and interests ensuring holistic formation of mind, body and spirit.

The broad range of curriculum offers a variety of programs including English, Mathematics, Science, Coding, History, Geography, Physical Education, the Arts, and Languages other than English (LOTE). Chinese (Mandarin) and French are taught from Preparatory - Year 4, and Chinese (Mandarin), French, Indonesian and Italian are taught in Years 5 and 6.

Loreto Toorak is a member of Schools Sport Victoria and students compete with several schools in a range of sports across various year levels.

Literacy in Preparatory - Year 2 is based on the Little Learners Love Literacy program. This program uses evidence-based research and includes phonemic awareness, phonics, vocabulary knowledge, fluency and comprehension. This is further enhanced by the support offered through our Individual Differences department that draws on the Heggerty and Kilpatrick programs. In Mathematics, numeracy skills are further strengthened by the Number Doctors program introduced in Preparatory. This program provides training and support for parents to assist students by reinforcing foundational numeracy skills at home.

The structure and delivery of learning at Years 5 and 6 uses many aspects of the Loreto Toorak Senior School model. Specialist Mathematics and English teachers work across Year Levels. A student's Homeroom teacher will also teach either Mathematics or English, while the other core subject is taught by other specialist teachers.

Students have their own laptop and access their timetabled lessons through the School's Learning Management System. As well as the lesson intention and resources, students also may create and submit work electronically. In addition, handwriting, bookwork, collaboration with peers and using concrete materials are still key components of learning in Rathfarnham.

Homework tasks may be submitted electronically or in hardcopy. Task requirements and due dates vary per subject, therefore solid time management skills and the effective use of the School diary are important to establish prior to transitioning to Senior School.

As a Preparatory - Year 12 School, the structures, teaching pedagogies, pastoral care and knowledge of each student allows for an effective, positive and seamless transition into Year 7.

Pastoral Care

We value the partnership between the School, home, and community, and believe it provides students with a caring, enjoyable, and challenging educational environment.

Academic and pastoral needs are central to the holistic formation of our students. In the pastoral sphere developmental, age-appropriate pastoral and wellbeing programs are delivered in Rathfarnham.

Rathfarnham has a strong Pastoral Care team that includes the Homeroom teacher, Director and Deputy Director of Rathfarnham, Positive Education Co-ordinator and School Psychologists overseeing the social and emotional wellbeing of the students in Preparatory - Year 6. A key aspect of our Pastoral program is underpinned by our Positive Education program taught across all our year levels.

Positive Education brings together the science of positive psychology with best-practice teaching. At Loreto Toorak, our whole-school approach to Positive Education incorporates educating students, staff, parents and the broader community about wellbeing. This approach is grounded in our Loreto values and guided by our vision to create a learning community which is strengths-focused, engenders resilience and enables individuals to flourish.

- Preparatory - Year 6 Wellbeing practices such as meditation and Circle Time
- Preparatory - Year 6 Wellbeing curriculum using research-based programs such as You Can Do It! Education, Bounce Back! and Social Thinking
- Mental Health awareness programs for all Year Levels
- A focus on cyber-safety and positive online behaviour for all Year Levels
- Targeted lessons to address wellbeing and relationship issues that arise

Camps, tours and pilgrimages are an important part of our students' learning experiences. It is through self-reflection and discovery that they develop and challenge themselves.

Religion

As a Catholic school, Loreto Toorak aims to nurture and enrich the religious and spiritual development of our students through daily prayer, celebration of liturgy and sacraments, faith formation, and social justice activities.

Students in Rathfarnham are also involved in the School-based sacramental program. In Year 3 the Sacrament of Reconciliation is offered, and in Year 4, the

Sacrament of First Eucharist. Students who join Loreto Toorak in later years and wish to receive the sacrament are welcome to be part of these sacramental programs.

Religious Education at Loreto Toorak is an expression of a faith-filled partnership with parents, teachers, students and the wider school and Church community. It is also a curriculum area that all students undertake, as it helps develop a deep knowledge, understanding and specific skills.

Individual Differences

Our Individual Differences staff help to identify students' needs, nurturing and encourage them through support or extension programs.

The aim is to foster the unique gifts of both high-achieving students, and those with learning challenges. Students with learning needs are taught by specialist teachers and undertake sessions devoted to improving English and Mathematics.

In Rathfarnham the Individual Differences department caters for students who are experiencing difficulties in literacy or numeracy, and those who require extension. The department assesses students, tailoring programs to support their specific needs. Teaching plans and strategies are regularly discussed with the relevant subject teachers. Where necessary, individual or small group programs are also implemented. Students may be withdrawn from class or taught within the classroom, depending on the program.

Programs (Co-Curricular)

Loreto Toorak provides a range of Programs that complement our Academic and Pastoral offerings.

Programs at Loreto Toorak provide opportunity for students to engage in various activities during their School day, as well as before and after School. Our Programs aim to create challenging and enriching learning experiences outside of the classroom, with the aim of developing creative and resilient young women.

These Programs are an integral aspect of a Loreto Toorak education, shaping students' resilience, leadership skills and providing formative opportunities for learning. Research suggests that participation in Programs within schools, outside of academic class time, enhances student connection and wellbeing, whilst also improving focus and academic achievement. With this in mind, we encourage our Loreto Toorak students to participate in a variety of Programs each term as part of their holistic development as young leaders within our community.

Rathfarnham students have a rich and diverse range of Programs. These include interest-based lunchtime Clubs such as Book Club or Coding Club. Other opportunities include Chess Club and Young Engineers, with Recreational Clubs such as Running and Swimming Club. Music Ensembles offered include Lua Burne Young Voices (Year 3 and 4 Choir), Mary Ward Singers (Years 5 and 6 Choir), String Spinners, Woodwind band, and Orchestra, as well as Sport and Performing Art Programs.

Our extensive academic program is key to the education of a student’s mind and heart and is cherished at Loreto Toorak. This love of learning is fostered by expert teachers in every subject, who share their passion with our students.

Throughout the School, each student is challenged to achieve her absolute best. Additional assistance is available for those with learning difficulties, and for gifted students who enjoy enrichment, extension, and acceleration.

Senior School

(Years 7 -12)

Curriculum

Students can select from a broad range of 31 subjects with specialist teachers providing support and guidance. Listed are the core curriculum and elective subjects available for Years 7-12.

Core Subjects and Electives on offer

Years 7 & 8 CORE SUBJECTS

YEAR 7	YEAR 8
English	English
Health	Health
History	History
Mathematics	Mathematics
Physical Education	Physical Education
Positive Education	Positive Education
Religious Education	Religious Education
Science	Science
Geography	Commerce
Music	
STEM	
Theatre Studies	
Visual Art	

Years 7 & 8 ELECTIVE SUBJECTS

YEAR 7	YEAR 8
Choose 1 Language	Choose 1 Language Choose 2 Others
LANGUAGES Chinese French Indonesian Italian	LANGUAGES Chinese French Indonesian Italian
	SCIENCE STEM
	VISUAL ARTS Visual Art
	PERFORMING ARTS Music Theatre Studies

Years 9 & 10 CORE SUBJECTS

YEAR 9	YEAR 10
English	English
Humanities	Mathematics
Mathematics	Physical Education
Physical Education	Positive Education
Positive Education	Religious Education
Religious Education	Science
Science	

Years 9 & 10 ELECTIVE SUBJECTS

YEAR 9	YEAR 10
Choose 6	Choose 7
(3 subjects in Semester 1 and 3 subjects in Semester 2) 1 Language = 2 Electives	(3 subjects in Semester 1 and 4 subjects in Semester 2) (Must include 1 Humanities) 1 Language = 2 Electives
LANGUAGES Chinese French Indonesian Italian	LANGUAGES Chinese French Indonesian Italian

<p>MATHEMATICS Elective Mathematics</p>	<p>HUMANITIES Accounting & Finance World of Business Law & Politics in Operation Archaeology Geography - <i>Rich World, Poor World</i> Geography - <i>What on Earth is Going On?</i> History - <i>Rights & Freedoms</i> History - <i>The World at War</i></p>
<p>ENGLISH Language Development</p>	<p>ENGLISH Introduction to Literature Language Development</p>
<p>SCIENCE Digital Technology</p>	<p>SCIENCE Digital Technologies - <i>Design & Fabrication</i> Digital Technologies - <i>eCommerce & Data</i> Analytics Biochemistry Neurobiology Physical Sciences Psychology</p>
<p>HEALTH & PHYSICAL EDUCATION Body Systems Human Nutrition</p>	<p>HEALTH & PHYSICAL EDUCATION Global Health Sports Sciences</p>
<p>VISUAL ARTS Media Visual Arts Visual Communication Design</p>	<p>VISUAL ARTS Media Visual Arts Studio Arts Visual Communication Design</p>
<p>PERFORMING ARTS Music - <i>Blues, Jazz, Rock & Roll</i> Music - <i>Contemporary Songwriting</i> Theatre Studies - <i>From Page to Stage</i> Theatre Studies - <i>Performance Possibilities</i></p>	<p>PERFORMING ARTS Music - <i>Beyond the Score</i> Music - <i>Contextualising Music from Different Genres</i> Theatre Studies - <i>American Realism</i> Theatre Studies - <i>Collaborative Performance</i></p>
	<p>Other Aviation</p>

Years 11 & 12 CORE SUBJECTS

YEAR 11	YEAR 12
English	English
Religious Education	Religious Education

Years 11 & 12 ELECTIVE SUBJECTS

YEAR 11 Choose 5 (May take a Unit 3/4 subject on approval)	YEAR 12 Choose 4
LANGUAGES French Indonesian Italian Chinese Language, Culture and Society	LANGUAGES French Indonesian Italian Chinese Language, Culture and Society
MATHEMATICS Mathematical Methods General Mathematics Specialist Mathematics	MATHEMATICS Mathematical Methods General Mathematics Specialist Mathematics
ENGLISH Literature	ENGLISH Literature
SCIENCE Applied Computing Biology Chemistry Physics Psychology	SCIENCE Applied Computing Biology Chemistry Physics Psychology
HEALTH & PHYSICAL EDUCATION Health and Human Development Physical Education	HEALTH & PHYSICAL EDUCATION Health and Human Development Physical Education
VISUAL ARTS Art Studio Art Visual Communication Design Media	VISUAL ARTS Art Studio Art Visual Communication Design Media
PERFORMING ARTS Music Performance Theatre Studies	PERFORMING ARTS Music Performance Theatre Studies
HUMANITIES Accounting Business Management	HUMANITIES Accounting Business Management

<p>Economics Geography 20th Century History Legal Studies Politics</p>	<p>Economics Geography Ancient History History - Revolutions Legal Studies Australian Politics</p>
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Pastoral Care

The Pastoral Program at Loreto Toorak provides care for individual wellbeing needs by addressing current and emerging social and emotional needs. The fundamental elements of student wellbeing are positive self-regard, respect for others, positive relationships, responsible behaviours, and personal resilience. We value the partnership between the School, home, and community.

Using data gathered annually from the students, our pastoral care program responds to the changing social and emotional needs of our students and includes:

- Strong pastoral support provided by Heads of Year, subject teachers, homeroom teachers and is supported by the Director of Students and the School Psychologists
- Guest Speakers in a range of topical and emerging social issues
- Year Level and House activities for Years 7-12
- Academic support programs throughout Years 7 - 12, which include study skills and homework club
- Careers and pathways focus for Years 9-12
- Transition program for students in Year 7
- Pastoral Wellbeing Curriculum that includes education and initiatives on mental health awareness, consent and respectful relationships, cyber-safety, and positive online behaviour
- Positive Education program works alongside the Pastoral curriculum to assist in nurturing and developing a growth mindset, positive emotions, and resilience
- Pastoral Coaching to assist in goal setting to improve personal and academic growth
- Annual Student surveys that inform best-practice and pastoral programming
- Parent Information Sessions to inform and assist parents
- LoretoTV to assist parents to navigate the various pastoral issues

Positive Education brings together the science of positive psychology with best-practice teaching. At Loreto Toorak, we have undertaken a whole-school approach to Positive Education in which all students, staff, parents, and the broader community are educated on the skills of wellbeing. This approach is grounded in our Loreto values and guided by our vision to create a learning community which is strengths-focused, engenders resilience, and enables individuals to flourish.

Positive Education is taught as a subject from Preparatory - Year 10, and our Years 11 and 12 Pastoral Program also incorporates the tenets of positive psychology. Our Positive Education curriculum promotes wellbeing as an integral component of the Loreto education, supporting and strengthening our existing academic framework and our approach to pastoral care.

The Positive Education curriculum is based on the PERMA model for wellbeing developed by Professor Martin Seligman of the University of Pennsylvania. At Loreto Toorak we have included a sixth domain, Positive Health.

Camps

The Camp program for 2023 is both pastoral and curriculum-based and enables our students to challenge themselves and develop skills through discovery and self-reflection.

- Students in Year 7 participate in a four-day activities camp.
- Students in Year 8 participate in a four-day Outdoor Education camp at Eildon.
- Students in Year 9 participate in a school camp involving a seven-day pilgrimage to the Northern Territory - *Journey to our Heart*.
- Students in Year 11 participate in a Leadership Program.
- Students in Year 12 participate in a Retreat camp.
- NASA Space Program (Optional)

Careers Program

Our Careers Program operates for students in Years 7-12. It becomes more specific and targeted for students in Years 10-12.

Students are encouraged to be proactive in their approach to Career Research and Development and we support them to lead with curiosity and an open mind regarding their future careers.

Career Counsellors

It is important that students feel empowered and informed when making Career decisions. We seek to achieve this by providing students with a range of Career-related activities such as Career and Course research, Guest speakers, Resume and Interview workshops, the development of Enterprise skills and one-on-one counselling sessions to assist with a range of Career-related areas including post-school University and Pathway Planning.

The Careers program expands in Year 10 when students can undertake Morrisby Testing and activities that will assist students to better understand their strengths,

interests, and values. This in addition to one-to-one Careers counselling sessions which support students to make well informed decisions in relation to VCE (Victorian Certificate of Education) Subject Selection.

Individual Differences

Our Individual Differences Programs are tailored to suit the needs of each student as they move through the secondary years. A variety of either support or extension programs are offered to identified students as they learn and develop their skills. This includes support in Language Development Years 7-10, and Numeracy development Years 7-9, and extension in Philosophy Years 7-9, as well as numerous subject clubs and extension activities that run for short seasons.

Our various teaching methods will help students discover, develop, and embrace their talents, while our stimulating learning environment will provide opportunity to develop confidence and reach their full potential.

Social Justice

Loreto Toorak is a school community focused on justice as a core value of the spirituality and tradition of the Loreto sisters. Mary Ward understood justice to be a sense of personal integrity, based on a harmonious relationship with God, with other people, and with the whole of creation.

Our students are taught to critically analyse the structures of our society that perpetuate injustice. We nurture their hearts and minds to become aware of issues of social justice in the world around them and provide them with opportunities to act themselves. As a School Community, we consider these “Works of Justice” as an integral part of our education of young women. In Rathfarnham, student involvement is age-appropriate and focused on awareness-raising.

Our “Works of Justice” activities include:

- advocacy and fundraising for Mary Ward International Australia (MWIA)
- Friday Night School, where students assist each week in the tutoring of migrant and refugee families in Richmond
- a range of local volunteer opportunities and experiences including support for Very Special Kids’ Annual Fair, Pied Piper fundraising for the Royal Children’s Hospital. Sacred Heart Mission and other local organisations
- attendance at regular Social Justice Club meetings where justice issues are reviewed

Religious Education

Becoming a part of the Loreto Toorak School family means choosing the Loreto values that nurture spiritual, academic, and social development. Rich and engaging

age-appropriate courses are taught from Preparatory - Year 12 and cover areas such as scripture, morality, comparative religions, Catholic Church teachings and ethics.

Opportunities for prayer, reflection and spiritual growth are provided in the Religious Education classroom, and across Year Level Chapel assemblies, School Masses, and retreat days.

Programs (Co-curricular)

Loreto Toorak provides a range of Programs that complement our Academic and Pastoral offerings. Programs at Loreto Toorak provide students opportunity to engage in various activities during their school day, as well as before and after school.

We encourage our Loreto Toorak students to participate in a variety of Programs each term as part of their holistic development as young leaders within our community. There are many term-based and year-round Programs for students to select including Drama, Debating, House Events, and Lunchtime Clubs. Our Loreto X Programs incorporate Loreto Academy and Mandeville Mentors, Music, Public Speaking, Sport, and Loreto Toorak Clubs.

Additionally, there is an extensive choice of over 28 different sports through Girls Sport Victoria (GSV), including tennis, athletics, softball, water polo, basketball, swimming, surf lifesaving, soccer, diving, badminton, volleyball, netball, cross-country, hockey, cricket, AFL, and aerobics.

Loreto Toorak is a member of GSV in Years 7 - 12, where 23 Girls' Schools take part in a range of sports during weekly competitions. Other optional sports that run through GSV include golf, triathlon, cycle sport, table tennis and volleyball.

In addition, the School runs extensive additional sporting club opportunities such as Rowing, Loreto Aquatic incorporating learn to swim lessons and squad competitions, Diving club, Snowsports and Gymnastic Club.

There are many Clubs and Extension opportunities for students as part of Programs at Loreto Toorak. Currently, students can participate in a variety of Clubs each week which include Humanities, Social Justice, Chess, Public Speaking, Voice and Speech and Book Clubs. Loreto Academy and Loreto X Programs are extension opportunities for students that foster a love of learning. Programs including da Vinci Decathlon and Physics Academy provide opportunity for students to extend and enrich their classroom learning.

Music

Over 600 students take part in weekly instrumental music lessons and 30 bands, choirs, orchestras, instrumental ensembles and chamber groups are available for students to participate in. The Music community at Loreto Toorak is a welcome place for your child to thrive.

Tuition is available on many instruments for an additional tuition fee. With 43 Music Staff employed to offer lessons throughout the week, we are sure to find the perfect match for all ambitions.

Loreto Toorak offers performance opportunities including frequent recitals, fortnightly lunchtime concerts and involvement musicals in partnership with other schools. Concerts include:

- The Annual School Music Concert at Hamer Hall
- Showcase Concert at Melbourne Recital Centre
- Contemporary Music performances at Paris Cat and Jazz Lab Jazz Clubs
- Chapel Concert
- Singers' Soirée
- Celebration of the Piano
- Choral Concert
- Brass and Percussion Concert
- Masterclasses and Workshops are offered throughout the year as well as opportunities to perform sacred music for Mass.

Theatre Studies/Drama

Theatre Studies students collaborate with peers and professional practitioners to enhance their knowledge of a variety of theatrical forms. Through engagement in theatrical production processes, playscript interpretation and performance analysis, students develop their aesthetic sensitivity, interpretive skills, critical and creative thinking abilities, as well as their communication, design, technological and management knowledge.

The Theatre Studies Productions Program also includes the following:

- Performing Arts Festival - involving all students from Years 7-12
- Winter and Spring Plays with Xavier College
- Senior and Middle School Musicals with St Kevin's College
- Year 6 Play
- Years 7 & 8 Play
- Year 9 Play
- Design and Stage Crew - offering students the opportunity to develop production skills
- Past pupil involvement in productions - in design, direction, and stage-management

Library

The School Library is available to all students from 7.00am Monday-Friday, and after School for students in Years 5-12 until 7.00pm Monday – Thursday, and 5.00pm Friday.

School Procedures

Illness or Accidents at School

A First Aid School Nurse is located onsite to attend to student illness, emergencies, and accidents during the school day. All teaching staff undergo annual training in CPR and Anaphylaxis. Medication is to be labelled and accompanied by a parent letter stating child's name and dosage and left at the appropriate student office.

Notebooks

Online learning is an integral component of our curriculum and are used extensively in our learning and teaching program. Preparatory – Year 4 students will utilise class sets and Years 5 – 12 students are required to have their own.

Parent/Teacher/Student Conferences and Reports

Parent/Teacher/Student conferences are offered in Terms 1 and 3 and students are invited to attend. Additional appointments to discuss individual progress will be available on request. Pastoral Reports are provided for Preparatory – Year 12 students at the end of Term 2 and Preparatory – Year 11 at the end of Term 4. Continuous Online Reports are available to parents throughout the semester.

School and Homework

Every student is expected to be committed to her schoolwork, to work co-operatively in class, and to complete home studies/work conscientiously. The purpose of home studies/work is to have students consolidate their understanding of the work completed during the day. It is also a form of communication between home and school. Home studies/work provides an opportunity for students to discuss the work with their parents and an opportunity for teachers to assess how much of the teaching was understood. We ask that parents not correct work as this skews the information for teachers. If students are unable to complete set work, a note in the student planner would be appreciated.

The following table will give you a guide as to expectation regarding length of homework time:

- Preparatory – Year 2 (15-25 minutes per night). Daily reading, Mathematics games, completion of activities
- Years 3 and 4 (30-40 minutes, 4 sessions per week). Daily reading, music practice, Mathematics games and completion of tasks

- Year 5 (50 minutes approx, 4 sessions per week). Reading, Mathematics drills, language, music practice, set tasks and ongoing requirements
- Year 6 (60 minutes approx, 4 sessions per week). Reading, Mathematics drills, language, music practice, set tasks and ongoing requirements
- Years 7 & 8 (1½ hours per night, 5 days a week). Homework time-table available
- Years 9 and 10 (2 hours per night, 5 days per week)
- VCE (2½ hours per subject per week as a minimum)

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